

ETTINGTON PARISH COUNCIL	
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MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY APRIL 12TH 2023	
Present: D Clarke, J Collins, D Hughes (Chair), G Lambert, R Smith, R Whitfield, I. Houghton Attending: Clerk J Carter, District Cllr Penny-Anne O'Donnell, Cllr Trevor Harvey	
1	Apologies for Absence (including Acceptance) : Cllr Izzy Seccombe
2	Declaration of Disclosure Pecuniary Interest: none declared
3	Minutes of the last Parish Council Meeting that took place on 8 th March, 2023 were approved and signed as true record by the Chairman.
4	Community Centre Update Leaks to the roof were being repaired. The Community Centre AGM would be held the same day as the Parish meeting, Saturday May 13 th . Trustees would help with the delivery of leaflets and setting up the hall on the day.
5	Warwickshire County Council/Stratford District Council update: Voters requiring photo ID for the forthcoming elections remained an important message in the run up to the elections on May 4 th . There had been more than 500 applications for the Energy Bill Support Scheme. It was Cllr O'Donnell's last meeting as District Councillor and she thanked the council for its support during her time in office. Chairman David Hughes thanked Cllr O'Donnell for her hard work on behalf of the parish as district councillor.
6	Open Forum: No residents present
7	Planning Matters : I. 23/00219/FUL 19 Banbury Road Ettington CV37 7SN. Single storey rear / side extension. Permission with conditions II. A Developer policy had been circulated by the Clerk. This would form the framework for discussions with any developers over sites in Ettington. This was adopted.
9	Finance Report – I. Approved as circulated. II. The tri-annual tree survey quotation had been circulated. This was approved. Clerk to arrange the survey to take place III. The outstanding Canvas Spaces invoice was approved IV. Due to the retirement of the current Internal Auditor it was agreed that the Clerk approach GAPTC to arrange the appointment of a new auditor
10	Annual Insurance Renewal: This had been renewed. The Clerk would update the assets register and submit a copy to the insurers so the policy schedule could be updated. She would also confirm if the mower was insured separately on a motor policy insurance. The certificate would need to be displayed.
11	Clerk's and Correspondence Report – This had been circulated. Further repairs to the School Clock were required. The council was unclear as to the responsibilities of the residents for the maintenance of the clock. The Clerk would look at the documentation relating to the history of the asset. It was agreed to put any further repairs on hold.

	<p>The Transfer document for the Banbury Road land was signed by the Cllr Hughes and Smith and witnessed by the Clerk.</p> <p>An email had been received from SDC Enforcement Officer informing the council they would be taking action against the developers at Ryepiece Orchard. Clerk to monitor.</p>
12	<p>Parish Meeting 2023: Cllr Collins agreed to support the Clerk and Cllr Whitfield in the organising of the parish meeting on Saturday May 13th. The residential list for delivery of the leaflets was circulated. A Save The Date email would be sent by the Clerk to group organisers. Coffee and biscuits would need to be purchased. Councillor volunteers would be needed on the day.</p>
13	<p>Ettington Lowe and Parish Fund: A meeting of the Ettington Lowe Trustees had been held and it had been agreed to wind up the charity and distribute the fund equally between Ettington Primary and Pre-Schools. The Clerk would investigate closure of the Parish Trust Fund account with Coventry Building Society and the monies would be equally distributed.</p>
14	<p>Youth Project (standing item): It was agreed that the council focus on the refurbishment to the children's play area and development of additional area for older children. Work to provide outside toilets with an extension to the existing community centre changing room toilets should also be costed. Reserves had been set aside at £140k for the project. Once the budget for the playground/toilets was agreed, consideration would be given to any further work to the centre to provide an indoor youth space. The Clerk would prepare a tender document for the proposed stage 1 works and would meet companies on site. Consideration would need to be given to the siting of the new area of play equipment.</p>
15	<p>MUGA area: The use of the courts was getting busy. An online booking system was needed. This could be linked to the community centre website. A remote system for the operation of the night lights was also required. Various apps were suggested. The Clerk and Cllr Smith to look at the options</p>
<p>The meeting was closed at 9.15 p.m. Next Meeting: The next meeting would be the annual meeting on May 10th at 7.30 p.m. Parish meeting: Saturday May 13th 2.30 p.m.</p>	

Approved By _____

Date _____